

## Minburn Public Library Board of Trustees Meeting

December 6, 2021

The regular meeting of Minburn Public Library Board of Trustees was held on December 6, 2021 at 6:27 P.M ( at the Minburn LIbrary), Minburn, Iowa, with President Megan Cline presiding.

In attendance: Megan Cline, Marie Thompson, Patricia Taylor, Maggie Jambor and Mark Golightly. Kris Harddisty and Jerry Vos were absent.

.Agenda: A motion was made by Mark and seconded by Maggie to approve the agenda. Motion was approved unanimously.

Minutes: A motion was made by Mark and seconded by Maggie to approve the minutes of November 1,2021 meeting. Motion passed unanimously.

Treasurer's report: A motion was made by Mark and seconded by Maggie to approve the bills (attached) presented. Motion was approved unanimously.

Director's report: Included progress with community members survey( results at January mtg.),progress with hiring part-time position., up-coming events and success of Christmas Nativity lighting eve.

Final budget request to be voted on at January mtg. Board will also review chapters 1,2&3 of Iowa Library Trustees Handbook for discussion as Trustee education.

Marie made a motion and Maggie seconded that we approve changes to the policy manual: including inclement weather policy( following ADM school closings and directors discretion)and the ILL Policy(stating it is a free service.)

The Library recieved a new computer for boardmembers to share from Iowa Cares Act Grant.( will include our policy manual and Trustee Handbook). Plans for Saturday morning volunteer sign-up at January mtg.

Motion by Mark and seconded by Maggie to adjourn the meeting. Motion passed. Meeting adjourned 7:04 pm.

Marie Thompson, Secretary Minburn Public Library Board of Trustees  
Next regular Meeting (Monday) January 3, 2022 at 6:30 pm